



**TOWN OF LOS GATOS
GENERAL PLAN UPDATE
ADVISORY COMMITTEE REPORT**

MEETING DATE: 3/4/2021

ITEM: 1

**DRAFT
MINUTES OF THE GENERAL PLAN UPDATE ADVISORY COMMITTEE
FEBRUARY 18, 2021**

The General Plan Update Advisory Committee of the Town of Los Gatos conducted a Regular Meeting on February 18, 2021, at 7:00 p.m., via teleconference.

This meeting was conducted utilizing teleconferencing and electronic means consistent with State of California Executive Order N-29-20 dated March 17, 2020, regarding the COVID-19 pandemic and was conducted via Zoom. All committee members and staff participated from remote locations and all voting was conducted via roll call vote. In accordance with Executive Order N-29-20, the public could only view the meeting online and not in the Council Chamber.

MEETING CALLED TO ORDER AT 7:00 P.M.

ROLL CALL

Present: Chair Melanie Hanssen, Vice Chair Kathryn Janoff, Council Member Mary Badame, Council Member Maria Ristow, Committee Member Joseph Mannina, Committee Member Steven Piasecki, Committee Member Ryan Rosenberg, Committee Member Emily Thomas, and Committee Member Lee Quintana.

Absent: Committee Member Susan Moore Brown, Committee Member Todd Jarvis, and Committee Member Carol Elias Zolla.

Staff present: Jennifer Armer, Joel Paulson, Laurel Prevetti, Matt Morley, Sally Zarnowitz, and Rob Schultz.

VERBAL COMMUNICATIONS

None.

CONSENT ITEMS (TO BE ACTED UPON BY A SINGLE MOTION)

1. Approval of Minutes – January 7, 2021
2. Approval of Minutes – January 21, 2021
3. Approval of Minutes – February 4, 2021

MOTION: **Motion by Council Member Badame to approve Consent Items.
Seconded by Committee Member Mannina.**

VOTE: **Motion passed 8-0-1 with Committee Member Thomas abstaining.**

DISCUSSION ITEMS

4. Revised Initial Draft of the Community Design Element.

Jennifer Armer, Senior Planner, presented the staff report.

Open and Closed Public Comment.

Committee discussed the matter and provided the following comments and direction:

- Variety and diversity of styles is ok in most areas in Town, as long as neighborhoods are cohesive; the primary issue is mass and scale.
- Add “high quality and inclusive living environment” to Goal CD-1.
- Inclusivity/welcoming should be included in Policy CD-1.3.
- Start Policy CD-1.4 at “Enhance...” (delete “Preserve, protect, and”), and change title to “Enhance Neighborhood Character.”
- Consider adding a definition of Livability and include sustainability and resilience in the definition.
- Remove “protect and preserve” throughout the General Plan as appropriate in goals, policies, and introductory/description sections, use “enhance” or similar wording.
- Consider changing the title of Section 4.1 to better reflect new goal/policies, maybe “Neighborhood Cohesiveness.”
- Consider an implementation measure under Section 4.2 to consider a form based code.
- Reduce the number of policies in Section 4.2 to one or two under each topic. Policies that duplicate content in existing guideline documents can be removed.
- Remove more objective details in order to reduce length of Element, for example percentage in Policy CD-2.3 and amount of open space in Policy CD-2.36, but retain draft language so that they can be incorporated into future Zoning or guidelines document updates.
- Policy CD-2.3 should be about activating the street in commercial zones.
- Introduction to Community Form should reference the existing design guideline documents.
- Policy CD-2.6 – Remove “while acknowledging the different programmatic and design considerations for private sides.”
- Could combine CD-2.35 and 2.36 with something like “we encourage balconies and ground floor open space.”
- Remove objective language in CD-2.36, but discuss the size of open space in updating of Zoning Code.
- Keep most of the images, or relocate to Key Terms, as appropriate.
- Community Place Districts should not have special signage.

MINUTES OF GENERAL PLAN UPDATE ADVISORY COMMITTEE ON FEBRUARY 18, 2021

- There is too much signage in “Community Identity and Gateways” section. Consider retaining some policies, possibly CD-2.58, CD-2.60, and CD-2.68, but others could be removed.
- Goal CD-2 mentions sustainable design principles, but there weren’t sustainable design principals incorporated in the policies.
- Next meeting will start with a discussion of Section 4.3 (page 4-24).

The next GPAC meeting will be on Thursday, March 4, 2021.

ADJOURNMENT

The meeting adjourned at 9:09 p.m.

This is to certify that the foregoing is a true and correct copy of the minutes of the February 18, 2021 meeting as approved by the General Plan Update Advisory Committee.

Joel Paulson, Director of Community Development